## SETTING UP WORXMAIL FOR ANDROID

Please be sure that your Android device is updated to the newest version of the Android OS. Minimum requirement is Android version 4.4 (KitKat)

Install the Worx Home app from the Google Play store

When the app install has complete tap the OPEN button



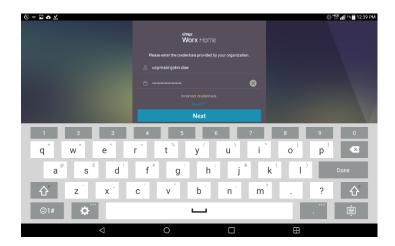
## **CONFIGURING THE APP**

UPN, Email or Server – enter mobile.ucptechcentral.org then tap Next

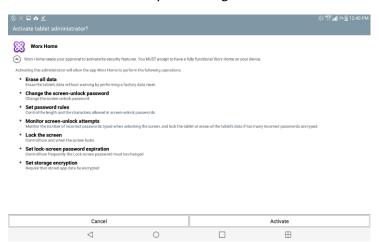


Username or Email Address – enter your network credentials in the form ucpmain\username

Password – enter your network password then tap Next



Activate administrator – you must agree to the terms of use. Click Activate to accept the conditions



## Create a PIN code

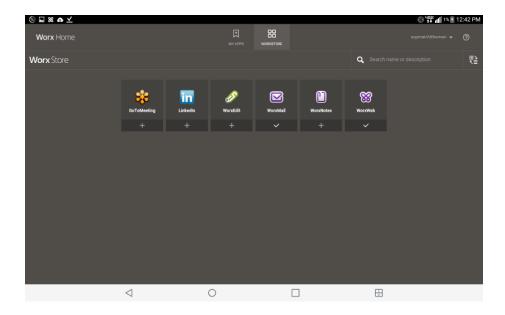


Now Worx Home will open

## Tap WorxStore

Tap Worxmail and accept the installation agreement. This is the main app for your mail, calendar, and contacts.

Tap Worxweb and accept the installation agreement. Worxweb is the app that email links will open in.



Wait for the apps to complete installation then launch Worxmail. You will receive an email that says your mail is quarantined pending approval from the system administrator. Once your access has been approved by the system administrator, your email will sync to the app.